

# Licensing Sub-Committee

## Supplementary Agenda B

Wednesday 29 May 2024 at 10.00 am

This meeting will be held remotely

Watch the meeting live: [youtube.com/hammersmithandfulham](https://youtube.com/hammersmithandfulham)

### MEMBERSHIP

Administration:	Opposition:
Councillor Mercy Umeh (Chair) Councillor Florian Chevoppe-Verdier	Councillor Dominic Stanton

**CONTACT OFFICER:** Amrita White  
Committee Co-ordinator  
Governance and Scrutiny  
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### Public Notice

This meeting will be held remotely. Members of the press and public can watch the meeting live on YouTube: [youtube.com/hammersmithandfulham](https://youtube.com/hammersmithandfulham)

Speaking at Licensing meetings is restricted to those who have submitted a representation and registered to speak.

Date Issued: 23 May 2024

# Licensing Sub-Committee Agenda

29 May 2024

<u>Item</u>		<u>Pages</u>
5.	<b>OLYMPIA EXHIBITION CENTRE, HAMMERSMITH ROAD, LONDON - WITHDRAWN ENVIRONMENTAL REP &amp; AGREED CONDITIONS FOR MUSIC ARENA</b>	3 - 5

# Agenda Item 5

**From:** Boniface Simon: H&F <Simon.Boniface@lbhf.gov.uk>  
**Sent:** Thursday, May 23, 2024 3:29 PM  
**To:** Matthew Phipps <Matthew.Phipps@TLT.com>; Licensing HF: H&F <licensing@lbhf.gov.uk>; Mckenna Lorna: H&F <Lorna.Mckenna@lbhf.gov.uk>  
**Cc:** Overton Adrian: H&F <Adrian.Overton@lbhf.gov.uk>  
**Subject:** RE: Music Venue - Wednesday 10am 29th May

Good afternoon Licensing.

Further to discussions with Mr Phipps, our concerns with respect to public nuisance have been addressed. Information received pertaining to the building envelope insulation provides re-assurance that the venue should not give rise to disturbance from amplified noise. Amendments to the conditions they've offered provides for greater input from Environmental Health to influence and amend dispersal plans/policies and so address our concern about disturbance from patrons as they leave the venues.

On this basis, we wish to withdraw our representation.

Kind regards

**Simon Boniface**

**Team Leader – Public Protection (Nuisance Team Central).**

Environmental Health & Public Protection

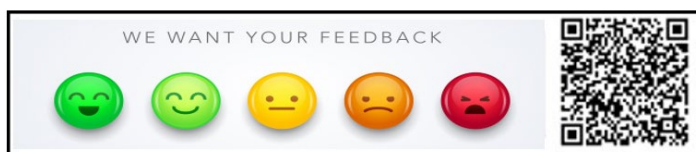
The Environment

London Borough of Hammersmith & Fulham

[Simon.boniface@lbhf.gov.uk](mailto:Simon.boniface@lbhf.gov.uk)

[www.lbhf.gov.uk/business](http://www.lbhf.gov.uk/business)

[Hammersmith & Fulham – Environmental Health and Public Protection Customer Satisfaction Survey](#)



**From:** Matthew Phipps <[Matthew.Phipps@TLT.com](mailto:Matthew.Phipps@TLT.com)>  
**Sent:** Thursday, May 23, 2024 2:55 PM  
**To:** Licensing HF: H&F <[licensing@lbhf.gov.uk](mailto:licensing@lbhf.gov.uk)>; Mckenna Lorna: H&F <[Lorna.Mckenna@lbhf.gov.uk](mailto:Lorna.Mckenna@lbhf.gov.uk)>  
**Cc:** Overton Adrian: H&F <[Adrian.Overton@lbhf.gov.uk](mailto:Adrian.Overton@lbhf.gov.uk)>; Boniface Simon: H&F <[Simon.Boniface@lbhf.gov.uk](mailto:Simon.Boniface@lbhf.gov.uk)>  
**Subject:** Music Venue - Wednesday 10am 29th May

Licensing/Lorna

Simon (EHO) and I have spoken and agreed conditions to attach to this application. For transparency's sake, my earlier email to him below.

The conditions being:

- *The access, egress and dispersal plan will be disclosed to the Environmental Health team no less than 14 days before the premises opens.*
- *Any comments observations, advice or suggestions made by the Environmental Health team shall be considered and as appropriate adopted by the licensee, both before opening and following any ongoing engagement*
- *Any amendments made to the access, egress and dispersal Plan will be made known to the Environmental Health team.*

Simon on copy here will now confirm.

Best wishes

Matthew

**From:** Matthew Phipps

**Sent:** Thursday, May 23, 2024 12:17 PM

**To:** Boniface Simon: H&F <[Simon.Boniface@lbhf.gov.uk](mailto:Simon.Boniface@lbhf.gov.uk)>

**Subject:** Music Venue

Simon good to speak, thanks very much for the engagement.

As I understand it you have 2 concerns.

The first music escape. The second dispersal.

In terms of the first we have now both looked at the specific conditions within the planning permission and you have had sight of the Adnit report which raises the construction points also discussed.

We are I think agreed that the planning permission is specific and closely controlled. The wording is essentially your preferred version and what might fairly be described as strict. Bearing in mind that we are also agreed that the conditions on the licence shouldn't duplicate the planning I understand your concerns are addressed as regards this issue.

These below conditions also, as you know, are incorporated within the application: Summarised here focussing on the issue at hand)

1. An event and site-specific Event Safety Management Plan (**ESMP**) will be developed and shared with the Licensing Authority, Police and other responsible authorities (as requested) prior to opening and on an ongoing basis.
2. The ESMP will include details on subjects such as (but not limited to):
  - Noise Management Plan
  - Security Management Plan
  - Access, egress and dispersal Plan
  - Crisis Communication Plan
  - Risk Assessments

3. The ESMP (and appendices) will be 'living' documents which will be reviewed and revised in the planning phases of events at the Premises.
4. The Premises Licence Holder must comply with the ESMP.
5. The premises licence holder will engage with, and attend as required, Safety Advisory Group (SAG) meetings.

Can I suggest we compliment that with the following so as to address the earlier discussion points:

- *Such access, egress and dispersal plan will be disclosed to the Environmental Health team no less than 14 days before the premises opens.*
- *Any comments observations, advice or suggestions made by the Environmental Health team shall be considered and as appropriate adopted by the licensee, both before opening and following any ongoing engagement*
- *Any amendments made to the access, egress and dispersal Plan will be made known to the Environmental Health team.*

Best wishes

Matthew

Matthew Phipps  
Partner  
Head of Licensing England and Wales